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Introduction

This handbook is published each year by the Division of Student Affairs to provide students and staff with detailed and important information about campus life at the University of North Alabama. It includes policies, procedures, practices, and services as well as student's rights and responsibilities. Each student is responsible for knowing and observing the contents of this handbook and the [UNA catalog](#).

University Mission

The mission of the University of North Alabama is to be
Innovative. Inclusive. Engaged. Evolving. Global.

University Goals

The University of North Alabama has identified five broad university themes that guide [strategic planning](#) and resource allocation throughout the University. These themes represent goals and aspirations in that they are assumed to inspire, to guide, and to be going. The five university themes are:

- x Transformational Student Experience
- x Academic Excellence and Innovation
- x Diversity & Inclusion
- x Financial Sustainability
- x Institutional Identity

Student Affairs

Mission

Student Affairs promotes li0 9.968pJl8 (m)20.9lgo lesn

protections for those opposing discrimination or participating in any resolution process on campus or within the

Student Financial Aid

LOCATION: The Wendell W. Gunn University Commons Building , Room 318

HOURS: Monday -Friday, 8:00 a.m. - 4:30 p.m.

PHONE: 256.765.42 78

Student Financial Aid is committed to providing student financial assistance to eligible students to help pay the costs associated with attending college. There are various types of student financial assistance that are available through our department. The Office of Student Financial Aid assists students with Federal aid/scholarship application procedures and eligibility requirements.

- ✕ Administers Federal student aid (Pell/Direct Student Loans)

- ✕ Administers University and Endowed Scholarships

- ✕ Offers Financial Aid counseling

- ✕ Offers assistance with financial aid forms

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Student Services

Career Center

LOCATION: Guillot University Center, Room 202

PHONE: 256-875-4275 or 256-875-6400

WEBSITE: www.gu.edu/careercenter

EMAIL: careercenter@gu.edu

0.002 Tc440.002 PHONE 2568754275 WEBSITE www.gu.edu/careercenter EMAIL careercenter@gu.edu

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There is no office visit charge for a currently enrolled student. Referrals for specialty or emergency care are arranged as needed. Clinic patients are seen on a first-come, first-served basis in the morning and by appointment in the afternoon. Students seeking services will need to bring their Maine Card to verify enrollment status.

There are minimal charges for medications, lab tests, medical supplies, and other diagnostic tests. Patients may request a prescription for medication or lab orders for an appropriate facility if they prefer to use their insurance. University Health Services does not file any insurance claims.

Payment is due at the time of service and may be made (s)5.g14.8 (cke)121 (ay)-4.1 (m)21() Tw 14[t7 (cat)14.9 (i)2

Disability Support Services

The Center sponsors curricular activities and programs such as the Women's and Gender Studies Association and the American Association of University Women (AAUW) is the home of Pride's Pantry which distributes personal care items (e.g., shampoo, toothpaste, soap, etc.) free to students in need. It encourages student leadership in community building outreach activities such as The Help Center, SafePlace and OnePlace. It builds associations and promotes cooperation between university programs and community agencies. The Center offers referrals, education, and support around numerous issues with speakers from agencies such as One Place and SafePlace. Locally, it embraces and celebrates the multicultural nature of women's lives across categories that include ethnicity, class, age, gender abilities.

All use and services of the Center for Women's Studies are free of charge and open to everyone.

Office of Diversity and Institutional Equity (ODIE)

LOCATION: Guillot University Center, Room 209

PHONE: 256.765.6340 • WEBSITE: una.edu/diversity • EMAIL: odie@una.edu

The primary role of the Office of Diversity and Institutional Equity (ODIE) is to collaborate with the campus community to provide a welcoming and inclusive teaching and learning environment. ODIE provides leadership in developing initiatives to promote a campus culture where all are respected, valued and included. ODIE works with faculty, staff and students. Some of our office initiatives include:

- xCultureFest (Fall Month Event)
- xDiversity Education Week
- xHeritage Awareness Celebrations
- xDiversity Student Ambassador Program
- xAnnual President's Diversity Award to Faculty and Students

Military and Veteran Service Center

LOCATION: Guillot University Center, 2nd Floor

HOURS: Monday -Friday

At the beginning of each semester, Mane Cards belonging to enrolled students automatically activate. Mane Cards have different authorized activities (door access, meal plans, etc.) dependent upon the registration status.

Funds, also known as “Lion Loot,” may be added to the card. A minimum deposit of One Dollar (\$1.00) must be applied to activate the debit account, but there is no minimum balance to maintain. This cannot be overdrawn and there are no fees associated with the use of this account.

For more information, please visit una.edu/manecard

Student Media

LOCATION: Student Media Building, 643 N Wood Ave.

PHONE:	The Flor-Ala editor-in-chief	256.765.4364
	The Flor-Ala business manager	256.765.4427
	Diorama executive editor	256.765.5184
	Student Media Advisor	256.765.4426

- xposting and advertising
- xco-sponsoring and “fronting”
- xThe Market Place vendor procedures, expectations and costs
- xpolitical candidates
- xoutdoor campus decorations
- xweddings

Information Center and UC Banners

If you have an event you wish to advertise on campus, you'll want to let University Center Operations and Event Management help you spread the word. The University has a limited number of high-visibility spaces to hang banners which we will be happy to hang for you in high-traffic areas of the GUC. These services are normally restricted to recognized or registered student organizations wishing to advertise events open to the entire campus. Other messages are approved on a case-by-case basis. To have a message advertised, stop by GUC 107.

Recreational facilities and equipment are usually available seven days a week. The operating schedule will vary depending on time of year and in conjunction with closings of the University.

We are the largest employer of students on campus with opportunities for leadership in the following areas:

- xPatron Assistant
- xFacility Monitor
- xGroup Exercise Instructor
- xPersonal Trainer
- xIntramural Sports Official
- xIntramural Sports Supervisor
- xOutdoor Program Assistant

Center, booking spaces on campus, setting up promotional tables, team participation in University Events, and applying for Student Allocation Funding*. Remain in good standing:

xThe organization must maintain at least three active members who are currently enrolled in classes at UNA (except during summer semesters).

xThe organization must have no outstanding balance beyond 30 days with the university.

xThe organization must have at least one representative attend all mandatory RSO meetings/trainings hosted by Student Engagement.

xThe organization must have an active advisor on staff.

xThe organization must have fully completed the annual registration.

xThe Director of Student Engagement may revoke good standing status if an organization is violating university policies, the student handbook, the RSO handbook, or engages in activities contrary to the RSO

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University is unable to monitor activities. Individuals who affiliate with unrecognized organizations may be susceptible to participation in activities that violate university policy and should understand that they will be held individually accountable for their actions.

Starting a New Organization

Students interested in forming a new organization at UNA should first contact the Student Engagement Center to schedule a consultation with a Student Leadership Consultant and obtain a copy of the [University of North Alabama Recognized Student Organization and Student Activities Handbook](#). The handbooks available on the Student Engagement Center website are: [UN U oogiTw 9.96 pn- \(\)CJ EMC ET /Link 5</MCID 4- \(l\)142 \(z\)gniz E UN \(d\)-12](#)

Student Government Association (SGA)

LOCATION: Guillot University Center, Room 163 • PHONE: 256.765.4248 or 256.765.4207

WEBSITES: una.edu/sga • una.edu/upc

Executive Branch

The SGA executive branch oversees the operation of all branches of SGA including communication, goals, training, finances and record keeping. The executive branch maintains office hours in the Student Engagement Center.

Legislative Branch

The Student Senate and Freshman Forum make up the legislative branch of SGA. The purpose of the legislative branch is to discuss issues relevant to students, prepare legislation, and debate policy resolutions or initiatives related to the issues before casting a vote. Senate meetings occur every Thursday at 3:30 p.m. in the Student Engagement Center.

Judicial Branch

The student court makes up the judicial branch of SGA. It is available to settle conflicts within the student government association, and interprets the constitution and code of laws. The judicial branch meets as needed in the Student Engagement Center.

Fraternity and Sorority Life

LOCATION: Guillot University Center, Student Engagement Center, Suite 163

PHONE: 256.765.4248 • WEBSITE: una.edu/fsl

The University of North Alabama's Fraternity and Sorority Life is dedicated to enhancing the undergraduate fraternity and sorority experience by fostering an inclusive community providing academic, personal, social, service and leadership opportunities, and promoting a strong values-based fraternity and sorority community.

There are four governing councils which consist of over twenty active organizations: the College Panhellenic Council (CPH), the Independent Greek Council (IGC), the Interfraternity Council (IFC), and the National Pan Hellenic Council (NPHC).

Community Service and Volunteerism

LOCATION: Guillot University Center, Student Engagement Center

WEBSITE: una.edu/students • PHONE: 256.765.4248

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Community Projects

Largescale community servicege

outlined volunteer efforts and photos or other documents supporting their volunteer work. The recipient is selected by a faculty/staff panel.

Outstanding Volunteerism, Group/RSO

The Outstanding Volunteerism Award for a Group/RSO is presented to a student organization that has contributed their time to bettering the UNA and surrounding communities. The recipient is selected not only for the number of volunteer hours they have completed but also for the quality of the service they have provided to the community. Groups/RSOs that would like to be considered for the award may submit an application with their outlined volunteer efforts and photos or other documents supporting their volunteer work. The recipient is selected by a faculty/staff panel.

Living on Campus

Housing and Residence Life

OFFICE: Rice Hall , Ground Floor

HOURS: Monday -Friday, 8:00 a.m. - 4:30 p.m.

PHONE: 256.765.5558 • FAX: 256.765.5840

WEB: una.edu/housing • Email: housing@una.edu

Mission

The mission of Housing & Residence Life is to provide inclusive communities that engage students in exceptional living and learning experiences within safe, affordable and maintained environments.

Core Values

Professional Excellence: We aspire to be exceptional in all that we do and characterize ourselves through actions that endow and add to the future of our university and our profession.

Respect: We cultivate an environment that treats all students, staff, faculty, and visitors with acceptance, compassion and authenticity.

Inquiry: We challenge ourselves and our students in the attainment, application and development of new knowledge that contributes to a culture of lifetime learning.

Diversity: We strive to promote diversity and the uniqueness of each individual and are committed to learning from each member of the university community.

Empowerment: We encourage students to become informed and active members of the university community and to exercise personal responsibility in their decisions and actions while understanding their impact on others.

[Staff](#)

Housing and Residence Life is located in Rice Hall, Room 106.

Senior Resident Advisors

Our Senior Resident Advisors are full-time undergraduate students that serve as educators, community builders and mentors to the students on their floors and assist with the administrative, educational and community needs of specific residential areas.

Resident Advisors

Our Resident Advisors are full-time undergraduate students that serve as educators, community builders and mentors to the students on their floors.

Environmental Specialists

Our Environmental Specialists are full-time support staff that oversee the cleanliness and safety sanitation of common areas throughout the residence halls. They are an instrumental part of our residential communities.

Residential Opportunities

At UNA we call our buildings residence halls instead of dorms because they are not only a home away from home, but they contain thriving communities which engage students and contribute to their overall learning experience. Part of our mission is to enable students to foster their personal development and academic success. Living on campus directly exposes students to multiple leadership opportunities and ways to become involved.

The University of North Alabama has apartments available to university students. Oaks apartments are conveniently located within walking distance of the entire campus. Lion's Gate Apartments are located less than one mile from campus.

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conduct, the University considers an individual to be a student when an offer of admission has been extended and thereafter as long as the student has a continuing educational interest in the University.

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- at una.edu/students/FSL and una.edu/students/FSL/FSLPolicies/EventPolicy.pdf);
- 30) Drugs. Use, possession or distribution of illegal drugs and other controlled substances or drug paraphernalia except as expressly permitted by law and the University's Policy. (See Alcohol and other Drug Statement at una.edu/studentconduct/una-alcohol-edu-policy.) Sanctions for drug violations may include drug education, mandatory evaluation and treatment, community service, suspension, and/or expulsion. Student organizations that knowingly permit illegal drug activity will be excluded from campus for a minimum of one year.
- 31) Prescription Medications. Abuse, misuse, sale, or distribution of prescription or over-the-counter medications;
- 32) Failure to Comply. Failure to comply with the reasonable directives of UNA officials or law enforcement officers during the performance of their duties.

appropriate due process, including written notice of the allegations investigated. Investigators will fully inform the responding party of all evidence obtained in the course of the investigation, and will offer the responding

period of time. Specific limitations or exceptions may be granted by the Director of Student Conduct or

officers are on duty at all times and have the authority to enforce federal, state, and municipal

values of truth and honesty bring disrespect to themselves and the University. A university community that allows academic dishonesty will suffer harm to the reputation of students, faculty and graduates.

It is in the best interest of the entire university community to sanction any individual who chooses not to accept the principles of academic honesty by committing acts such as cheating, plagiarism, or misrepresentation. Offenses are reported to the Vice President for Academic Affairs and Provost for review at the University.

Parental Notification Policy

A Family Educational Rights and Privacy Act (FERPA) amendment adopted in the fall of 1998, permits colleges and universities to inform the family of a student under 21 years of age when their student has been found in violation of university alcohol or other drug policies and/or in case of a health or safety emergency.

The University of North Alabama is concerned about the use of alcohol among minors and recognizes that parents are important partners in student success. As such, Student Conduct procedures include parental notification once a student under the age of 22 is found in violation of university alcohol or other drug policies and/or in case of a health or safety emergency.

Suicide Prevention Lifeline..... 1.800.273.8255

Education

UNA has chosen to use Sexual Assault Prevention as an online educational tool to educate students on the issues associated with sexual assault and relationship violence. All incoming freshman and transfer students attending UNA must successfully pass and complete Part 1 and Part 2 of this module. Failure to successfully complete this mandatory course may result in additional educational information and/or a meeting with the Title IX Office.

Students may access Sexual Assault Prevention online by following the steps below:

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University Policies

Accommodations for Disability

In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of

include parking lots and athletic fields.

3. Non-public forums are areas that are not traditional public forums or designated public forums. These locations will be restricted to use for their intended purpose and are typically not available for public expressive activity. Examples include, but are not limited to, classrooms, residence halls, staff offices, academic buildings, administration buildings, medical treatment facilities, libraries, research and computer labs, and private residential housing on campus.
4. Additionally, security considerations may affect the availability of space that would otherwise be available.

Disruptive activities will not be allowed. The university has defined a disruptive activity as any action by an

The student may be required to fulfill additional requirements set forth by the committee and/or the University

Toward assuring a full and impartial hearing strictly on the merits of the cases, due regard shall be given to appoint committees of persons with appropriate expertise and without bias or direct interest in the outcome, to provision for peer representation where relevant and to adherence to hearing procedures. In making committee appointments, the President shall seek nominations from representative organizations such as, respectively, the Faculty Senate, and the Student Government Association. In cases involving a member of the university faculty as grievant or accused, the President shall, if so petitioned by the faculty members in the formal request for a hearing, make the committee appointments from the appropriate list of nominees established for such purposes

Notices, Posters, and Banners

The placement of flyers is restricted to public bulletin boards and are limited to one flyer per bulletin board. Flyers shall be no larger than 11"x17". Flyers are NOT to be taped to windows, walls, doors or any painted surface. Signs, posters, banners, or flyers advertising the sale of alcoholic beverages are prohibited and shall be removed. We reserve the right to ~~remove~~ advertisement containing subject matter considered to be offensive or in poor taste.

Regulations and Procedures

University of North Alabama Police Department

The mission of the University of North Alabama Police Department is to protect and property of the University Community. University Police Officers are on duty 24 hours a day, 7 days a week enforcing federal, state, and municipal laws, as well as university rules and regulations.

University of North Alabama Police Officers are certified law enforcement officers in the State of Alabama, accredited by the Alabama Peace Officers Standards and Training Commission in accordance with Section 7, Subsection C. Legislative Act 1981, amending Act 156 of the Code of Alabama.

The University of North Alabama Police Department is staffed with full police power to serve the University Community, have authority in University related matters throughout the State of Alabama, and have cooperative agreements with other law enforcement agencies throughout the State. All traffic regulations that apply anywhere in the State, apply while on the University Campus. We encourage you to follow the traffic laws, and watch for pedestrian traffic while on campus.

University Police office hours are 7:00 a.m. to 5:00 p.m, Monday through Friday.

Reporting On-Campus Crimes and Other Emergencies

To maximize safety on campus, the University Police Department strongly encourages anyone with knowledge about any crime, suspicious activity, or unsafe actions or conditions on campus (either as a witness or as a victim) to make an immediate report to the University Police in person or by telephone.

Reporting does not mean you must take legal action, but you may, however, help police officers stop further incidents as well as help them keep the community informed about criminal activity.

To make a report in person, go to the University Police Department, which is located in the basement of Keller Hall, adjacent to Bibb Graves Hall. To make a report by phone, call 256.765.4357 and describe the situation to the communications operator. In emergency situations, including fires and medical emergencies, call 911. All 911 calls are routed to Florence Police Department through the Lauderdale County 911 center.

UNA students requiring non-emergency medical care may contact the Student Health Center at 256.765.4328. Students seeking counseling services may contact the Counseling Center at 256.765.4328, or the Women's Resource Center at 256.765.4380.

UNA employees requiring non-emergency medical care may contact the Student Health Center at 256.765.4328. UNA employees who are victims of interpersonal relationship violence may also contact the Women's Resource Center for counseling and advocacy.

All employees, staff or faculty who become aware of an allegation of violation of university policy, student code of conduct, civil or criminal law should report the allegation to their supervisor or senior campus administrator. The following people with "significant responsibility" for student and campus activities, known as Campus Security Authorities, must report potential criminal activity of which they are aware: academic deans, directors of admissions, career services, deans, program chairs, financial aid director, student account director, housing director, provost, human resources director, president, registrar, private security guards, associate provosts, as well as any assistants and associates.

These individuals should not attempt to investigate, but should instead report and allow the police to investigate. Licensed and pastoral counselors are exempted from these reporting procedures. The function of these administrators (significant responsibility) is not to determine whether a crime took place. That is the function of the law enforcement professionals working within the criminal justice system.

All persons in the UNA community are encouraged to assist anyone in reporting alleged criminal activity by contacting a campus security authority at the campus where the criminal activity occurred and/or the UNA

Police Department, as well as providing assistance in making the incident report. Failure to report criminal activity to the campus security authority in a timely manner may result in disciplinary action by the university. University employees and students, who are not members of the campus security authority, are encouraged to assist anyone reporting alleged criminal activity in contacting the campus security authority and/or the local police department in order to file a criminal report. Criminal activity may be reported voluntarily and confidentially to the campus security authority. Counselors are required to provide statistical information relating to crimes on campus but may continue to honor the confidentiality of victims.

Policy Statement: Voluntary reporting of criminal activity to the campus security authority is encouraged. Failure to report criminal activity to the campus security authority in a timely manner may result in disciplinary action by the university. University employees and students, who are not members of the campus security authority, are encouraged to assist anyone reporting alleged criminal activity in contacting the campus security authority and/or the local police department in order to file a criminal report. Criminal activity may be reported voluntarily and confidentially to the campus security authority. Counselors are required to provide statistical information relating to crimes on campus but may continue to honor the confidentiality of victims.

Off-Campus Housing

The UNA Police routinely patrol off-campus apartments and respond to calls for the purpose of reporting statistics and for prevention efforts through the Community Oriented Policing (COP) program. If you believe a crime has occurred at the off-campus apartments, contact the UNA Police, 256.765.4357.

Fringe Areas of Campus: While the City of Florence Police have primary jurisdiction and responsibility in all areas off-campus, UNA Police can and do respond to most incidents that occur in close proximity to campus. UNA Police have fringe patrol duties dedicated to providing additional law enforcement presence around the perimeter of campus. UNA Police regularly meet with and communicate with law enforcement regarding the occurrence of crimes in the fringe areas.

If you believe a crime has occurred in close proximity to campus, please report the crime to the City of Florence Police Department at 256.760.6500.

Daily Crime Logs/Summary of Criminal Incidents

The University of North Alabama Police compiles statistical information from the contents of the UPD daily crime log, which contains summaries of each day's crime reports made to the UNA Police Department. The crime log summaries include each incident's location, type, time, and disposition of the complaint. UPD crime logs are available for public viewing, 24 hours a day, on the police department website at una.edu/police/crimelog.html

Tornado Emergency Procedures

Every attempt will be made to announce imminent inclement weather conditions with enough advance notice to facilitate a safe evacuation and closing of the campus and to ensure the safety of staff and students residing on campus. However, should that not be possible, the following information is provided to assist campus community members and visitors in seeking appropriate shelter on campus. During a storm, and quickly move to safe areas as noted below:

If indoors, seek shelter in lowest level of the building. Interior hallways or rooms are preferable. Keep away from windows.

If outdoors, take cover in the nearest building or structure. If no building or structure is available, lie flat on the ground. If outdoors, take cover in the nearest building or structure. If no building or structure is available, lie flat on the ground.

Lion Alert

Less urgent messages will be sent using the campus advisory system.

How does Lion Alert work?

Lion Alert is a hosted and managed system. You do not need special hardware or software to receive messages. It is a multi-modal service that can disseminate emergency messages through:

Email:

Campus Security Report

The University Police Department provides a Campus Security Report for students to review. The Security report can be accessed on the UNA Police Department website located at una.edu/police on the "Crime Logs/ Statistics" tab on the left side of the home page. You also find other valuable tools like the Campus Security Guide, Emergency Management website and CARE Team information. Please take the time to review the University Police Department's website for valuable safety and security information.

Police Department's Mission Statement

It is the mission of n4 20 9.96 2t-6.6 (E)-Fc 0.0 Tw78v(s)14.4 (o2f6 (t)11.9 (is)14.914e(e)9.2 (o)--.5 (th 2Jt4/85TJ 7t3

UPD Website

The UPD maintains a Web site at una.edu/police for quick and up-to-date information on police, fire safety, and emergency procedures. The University community is encouraged to take a few minutes to browse this site. If you have any questions, call the University Police Department at 256.765.4357

Community Awareness Programs

Members of the University Police Department are active participants in University and community sponsored awareness programs. One purpose of these programs is to inform the University community about the many resources available to them through various University departments on campus.

UNA Transportation Services Parking Regulations and Procedures

The following Traffic and Parking Regulations are effective December 1, 2015 and are subject to change. Any person, who owns, operates, and/or parks a motor vehicle on University of North Alabama (UNA) property submits fully to all rules and regulations outlined in this document. Faculty and students are responsible for knowing the regulations governing the operation of motor vehicles at UNA as outlined in this publication.

Anyone operating a vehicle in violation of the University parking policy will be held responsible for any such violation. Failure to comply may result in university disciplinary action, fines, vehicle immobilization or impounding of vehicle.

All vehicles operated on the UNA campus must be properly registered and display a current UNA parking permit-twenty-four (24) hours a day and seven (7) days a week.

Registration in itself is no guarantee of a parking space near the place where one works or attends class. The responsibility of finding a legal parking space rests with the vehicle operator. A lack of space where one would like to park is not a valid excuse for violating any parking regulation.

Policy Statement

These regulations are prepared and distributed to assist individuals in operating or parking motor vehicles on University of North Alabama property. The University is committed to providing the highest level of service and ensuring the safest and most efficient use of university parking resources.

Authority

These regulations are established by virtue of the authority vested in the Board of Trustees in accordance with state statutes. By virtue of the powers granted to the Board of Trustees by the Constitution, the Board of Trustees has the authority to adopt and promulgate reasonable rules and regulations for the management and governance of the institution. These powers may be delegated to various University officials for the governance of students and the administration of University Affairs, Ref: Alabama Code ~~§ 16-1-634~~ (1975).

The responsibility of obtaining knowledge of all laws and regulations in force rests with the motor vehicle operator. S: od f br 347flity and(s)9.5 tff areted to bperm01.9 (i)6.9 (l)-5.2 (i)-5.2 apwith and abi(d)-12dhe y these regu th onp niceis o(n)5 onssedpw-5.1 (he)-7.8 nd a vehiclei (d)-12.1(f) illegally o are doesnot meaor(i)-5.2 (m01.9 op)-12.1

signals are not in place or not in operation, motorists shall yield the right of way to pedestrians within a crosswalk. Where traffic control signals are in place, pedestrians shall cross with the pedestrian crossing sign or traffic signal in absence of a crosswalk sign.

Parking Designations

The University does not guarantee a parking space near the place where one attends class.

Responsibility for finding an authorized parking space in the proper zone rests with the operator of each vehicle.

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UNA Transportation Services when necessary and may be issued to an identified "permit custodian" within the requesting department. Reserved parking CANNOT be permitted without prior approval through University Police- Transportation Services division.

Temporary Vehicles and Lost/Destroyed Permits

A student or employee having a currently valid registration who must borrow another vehicle due to mechanical failure, loss, theft, or family use of their registered vehicle should request a free temporary parking permit for the vehicle while in use OR, transfer their current registered hanging permit to the temporary vehicle. Temporary permits can be obtained free of charge from UNA Transportation Services during normal working hours, from 8:00 a.m. to 4:00 p.m., Monday-Friday in office, OR, printable temporary permits may be requested via email at transportation@una.edu. Failure to secure a temporary permit is not acceptable grounds for appeal of a citation for Failure to Display Valid Permit. If your vehicle was involved in an accident resulting in the loss of the parking permit, UNA Transportation Services will issue you a letter for your insurance company requesting reimbursement. Final conditions rest with insurance carrier. Lost or stolen permits should immediately be reported. Replacements for lost, destroyed, or stolen permit

APPEALS

Moving Violations

Persons receiving Alabama Uniform Traffic Citations may appear at the Lauderdale County District Court on the date shown on their citation if they wish to contest the citation. Payments for Uniform Traffic Citations are handled by the Lauderdale County District Court Clerk's Office.

Parking Violations

Persons receiving UNA parking citations may appeal through online appeal form. The form can be found at <https://www.una.edu/transportation/parkingticket-appeal.html>

It is the policy of the University of North Alabama that any appeals should be processed by the University Parking Committee. Handicap accessible and fire lane parking violations are appealable, \$100 fines.

Appeals will not be accepted if filed more than ten (10) days after the date of issue.

If an appeal is approved by the Parking Committee, the citation(s) appealed will be voided.

If an appeal is denied by the Parking Committee, the citation(s) must be paid within (5) days of the date of notification of the appeal results. Failure to pay will result in addition of \$10 late fee and "Financial Hold

The following reasons are NOT acceptable grounds for dismissing a parking or traffic citation.

x

campus that has had the registration revoked or in persistent violation of parking regulations may be cited accordingly and towed/booted at the owner's expense.

For more information, contact the University Chief of Police, University of North Alabama, UNA Box 5067, Florence, Alabama 35632-0001. Telephone: 256-543-5757.

Definitions

Motor Vehicle -Any self-propelled conveyance, including motorcycles.

Campus Sights and Sounds

[UNA Fight Song](#)

Published in the 1960s, the band members in the late 1970s chose the lyrics.

Go, Fight for UN-A
We are behind you all the way
Go! Fight! Win Old UN-A
The Purple and Gold is here to stay
We'll roar on to victory
We'll send that team back on their way
Go! Fight! U-N-A
We are behind you all the way

(Chant)

Go! Fight! U-N-A
Go! Fight! U-N-A
Go! Fight! U-N-A
Go! Fight! Lions!

Listen to the “UNA Fight Song” by Pride of Dixie Marching Band
<https://www.youtube.com/watch?v=lxXU1t5jIE>

CAMPUS MAP S

Click [here](#) for a map of pedestrian and ADA access routes around construction sites at Laura Harrison Hall and Storm Shelter.

