

VI. TITLE IX

The University of North Alabama has an expectation of mutual respect. Students, staff, administrators, and faculty are entitled to a working environment and educational environment free of discriminatory harassment. This includes sexual violence, sexual harassment, domestic and intimate partner violence, stalking, gender -based discrimination, discrimination against pregnant and parenting students, and gender -based bullying and hazing.

Faculty and staff are required by federal law to report any observations of harassment (including online harassment) as well as any notice given by students or colleagues of any of the behaviors noted above. Retaliation against any person who reports discrimination or harassment is also prohibited. UNA's policies and regulations covering discrimination and harassment may be accessed at www.una.edu/titleix . If you have experienced or observed discrimination or harassment, confidential reporting resources can be found on the website or you may make a formal complaint by contacting the Title IX Coordinator at 256 -765 -4223.

VII. ATTENDANCE POLICY

Regular and punctual attendance is expected of all students. Whenever a student's cumulative absences for any reason -- excused or unexcused -- exceed the equivalent of three weeks of scheduled classes, no credit may be earned for the course. The student will either withdraw from the course or receive an F for the course grade. Any exceptions to this policy will be in accordance with University policy.

VIII. FINAL EXAM

The final exam will be given on ****include date, time, and location**** . It is a "departmental" final exam, is COMPREHENSIVE, and counts 25% of the final grade for the course.

IX. GRADING SCALE

Grades will be assigned according to the following scale :

A	90% – 100 %
B	80% – 89%
C	70% – 79%
D	60% – 69%
F	Below 60%

X. *GRADING PLAN

[Include information on the number and type of evaluation methods (exams, quizzes, labs, homework, papers, etc.) with point or percentage values for each.

Remember that the departmental final exam must count for 25% of the final grade.]

XI. *GENERAL COMMENTS BY INSTRUCTOR

[Include information on student responsibilities (xxx), cell phones, required supplies, extra credit, dropping a class, etc.]

*Include the following :

Students who need additional help with homework or concepts covered in any math class may schedule a FREE individual tutoring session with a Mathematics Consultant (tutor) through the Mathematics Learning Center (MLC). All tutoring sessions take place in the Commons Building, Room 216, and appointments may be made through <https://tutortrac.una.edu>.